

Thank you for contacting the Wisconsin Department of Natural Resources.

Enclosed are the project application materials you have requested.

Utility Waterway Crossing Information Requirements

All applications require the following information on the application form and plan drawing sheet supplied or on additional sheets if necessary.

1. **A completed application form #3500-53 dated and signed.**
2. **A completed, signed and dated form #3500-53A along with the required fee as shown on the form.**
3. **Clear photographs of the project site. Include at least one front view and one side view. NOTE: You will also be required to submit photographs after your project is completed.**

Refer to the sample plan for assistance in completing your plan drawing (Items 4-8 below)

4. In the "**proposed materials**" box, indicate all materials which will be used in the project, including the size and type of bank stabilization material you intend to use, type and size of cable or pipe, etc.
5. In the "**location sketch**" box, sketch or trace a map that clearly indicates the location of the project. Recommended scale is 1" = 2000'. The map should include fire numbers or other landmarks to enable the Department investigator to easily locate the project site.
6. Under "**project plans**", supply a profile of the crossing and an overhead view of the approach road. Include dimensions as identified on the sample plan.
7. The profile should include:
 - a. Existing and proposed stream bank slopes.
 - b. Width of stream and water depth.
8. The overhead view of the approach road should include:
 - a. Width of the proposed roadway.
 - b. Side slopes of the roadway embankments.
 - c. Riprap or other erosion control.

Note:	Do not remove material from waterway bed unless a 30.20, Wis. Stats. permit is obtained. Restore bed and banks of the waterway to their original condition upon installation. Minimize erosion and habitat destruction during construction.
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Please select the scale of the drawing carefully to fit all the necessary information on the application form. If necessary, use additional sheets. Be sure to draw all the plans as accurately as possible. The Department may require additional information to evaluate the project.

Please send the completed application to the Water Management Specialist for the county where your project is located (a complete listing of addresses by county can be found on the Waterway and Wetland Permits web page link below).

<http://www.dnr.state.wi.us/org/water/fhp/waterway/wmscoun.htm>

DRAWINGS OF PROPOSED
ACTIVITY SHOULD BE
PREPARED IN ACCORDANCE
WITH SAMPLE DRAWING

Location Sketch (Indicate scale.) Show route
to project site: include nearest main road and crossroad.

UTILITY WATERWAY
CROSSING
SAMPLE DRAWING

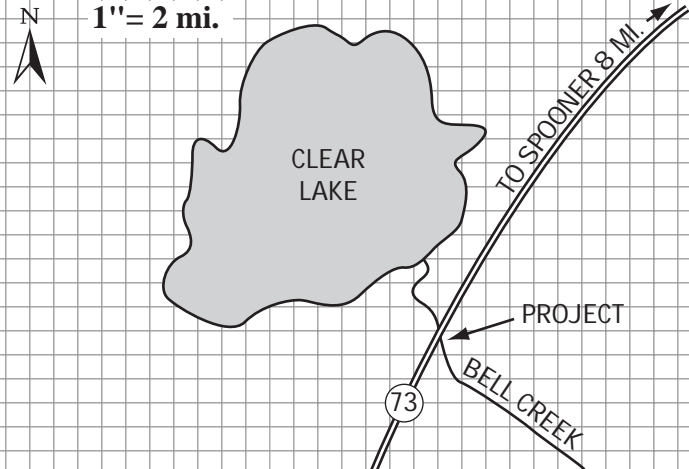
Fire Number N3489

Proposed Materials

80 pair telephone cable

2 pounds native grass
seed

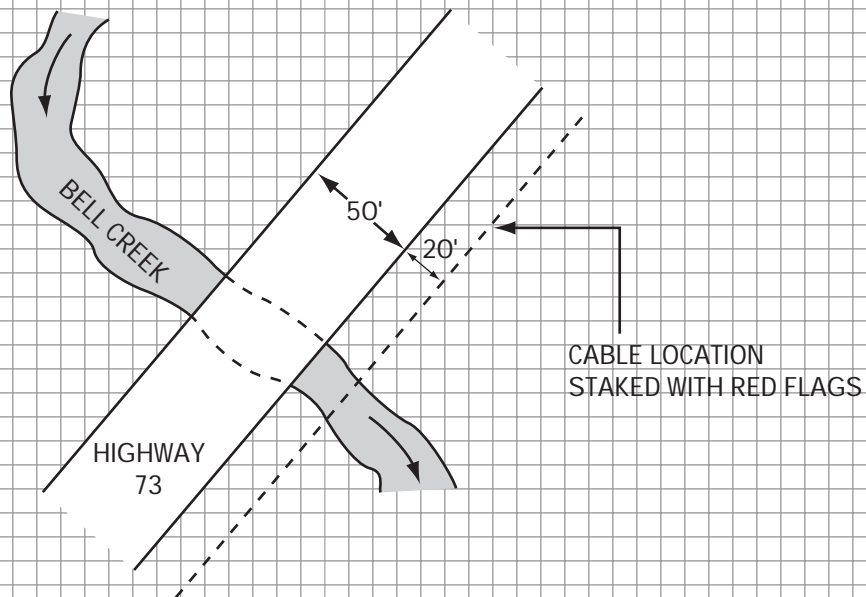
4 bales straw mulch to
stabilize disturbed
upland



Project Plans. (Include top view and typical cross sections. Clearly identify features and dimensions or indicate scale.)
Use additional sheets if necessary.

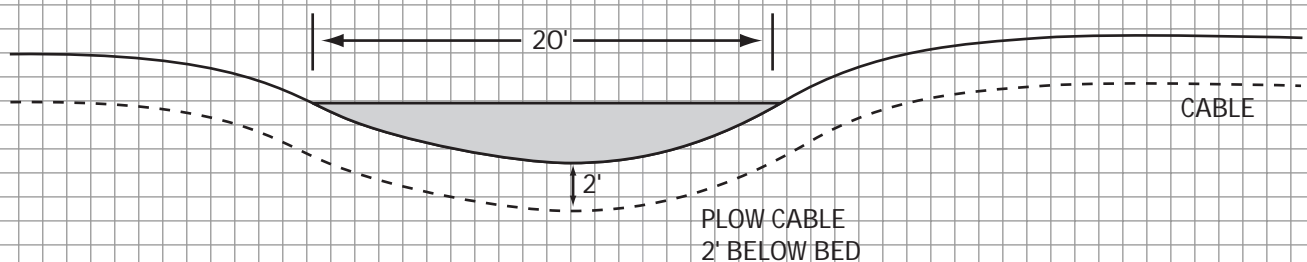
1" = 80'

Top View



1" = 8'

Cross Section



PLEASE COMPLETE BOTH PAGES 1 & 2 OF THIS APPLICATION. PRINT OR TYPE. The Department requires use of this form for any application filed pursuant to Chapter 30, Wis. Stats. The Department will not consider your application unless you complete and submit this application form. Personally identifiable information on this form will not be used for any other purpose, but it must be made available to requesters under Wisconsin's open records law [s. 19.31-19.39, Wis. Stats.].

1. Applicant (Individual or corporate name)		2. Agent/Contractor (firm name)	
Address		Address	
City, State, Zip Code	Fire Number	City, State, Zip Code	
Telephone No. (Include area code)	Tax Parcel Number	Telephone No. (Include area code)	

3. If applicant is not owner of the property where the proposed activity will be conducted, provide name and address of owner and include letter of authorization from owner. Owner must be the applicant or co-applicant for structure, diversion and stream realignment activities.

Owner's Name	Address	City, State, Zip Code
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4. Is the applicant a business? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, is the permit or approval you are applying for necessary for you to conduct this business in the State of Wisconsin? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, please explain why (attach additional sheets if necessary):	5. Project Location Address _____ Village/City/Town _____ Fire Number _____ Tax Parcel Number _____ Waterway _____ County _____ Govt. Lot _____ OR _____ 1/4, _____ 1/4, of Section _____, Township _____ North, Range _____ (East) (West)
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6. Adjoining Riparian (Neighboring Waterfront Property Owner) Information

Name of Riparian #1	Address	City, State, Zip Code
Name of Riparian #2	Address	City, State, Zip Code

7. Project Information (Attach additional sheets if necessary)

(a) Describe proposed activity (include how this project will be constructed)

(b) Purpose, need and intended use of project

(c) I have applied for or received permits from the following agencies: (Check all that apply)

☐ Municipal ☐ County ☐ Wis. DNR ☐ Corps of Engineers

(d) Date activity will begin if permit is issued _____; be completed: _____.

(e) Is any portion of the requested project now complete?

☐ Yes ☐ No

If yes, identify the completed portion on the enclosed drawings and indicate here the date activity was completed:

I hereby certify that the information contained herein is true and accurate. I also certify that I am entitled to apply for a permit, or that I am the duly authorized representative or agent of an applicant who is entitled to apply for a permit. Any inaccurate information submitted may result in permit revocation, the imposition of a forfeiture(s) and requirement of restoration.

Signature of Applicant(s) or Duly Authorized Agent	Date Signed
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LEAVE BLANK - FOR RECEIVING AGENCY USE ONLY		
Corps of Engineers Process No.	Wisconsin DNR File No.	
Received By	Date Received	Date Application Was Complete

State / Federal Application for Water Regulatory Permits and Approvals

Form 3500-053 (R 4/01)

Page 2 of 2

Drawings of proposed activity should be prepared in accordance with sample drawing.

Location Sketch (Indicate scale)

Show route to project site: include nearest main road and crossroad.

N

1" = _____ ft.

Fire Number _____

Proposed Materials



Project Plans (Include top view and typical cross sections. Clearly identify features and dimensions or indicate scale.)
Use additional sheets if necessary.

N

1" = _____ ft.

Top View



Cross Section